

# Privacy Notice

## Who we are

Féileacáin is a Stillbirth and Neonatal Death Support organisation.

## Our Mission

Féileacáin is dedicated to supporting those affected by the loss of a baby. We provide personal, emotional, and practical support to bereaved parents and their families, whenever they need it. This includes Memory Making, counselling, social work advice, befriending services, play therapy, support meetings and Services of Remembrance.

## Our Vision

Our vision is the prevention of avoidable deaths of babies.

When a baby dies, we envision a future where every bereaved parent and family member has the opportunity to create precious memories with their baby at the time of their baby's death and all necessary support services will be available to them afterwards.

We strive for a Society where the impact of perinatal death is fully acknowledged, supported by enhanced public awareness, education and appropriate legislation.

## What is personal data?

Personal data is any information by which an individual is identifiable or could be identified. Such information includes names and addresses, date of birth, phone numbers, email addresses, etc.

## What data do we use?

We retain contact information for bereaved families, fundraisers and volunteers. We collect only the information that is necessary for the delivery of our services.

## Why we use Personal Data

We use personal data to provide, monitor and assess the range of services we deliver. These services include memory making, counselling, befriending services, and support meetings, play therapy, social work advice, assisting the long ago bereaved to have their babies' names included on the stillbirth register and Services of Remembrance.

## Rights of the individual

The collecting and processing of data is governed by the Data Protection Act and the General Data Protection Regulation (the GDPR). These laws provide for the responsibilities of the data processor – the organisation that retains the data, and the rights of the data subject – the individual.

You have the right to:

- Access information held about you
- Change or alter information if it is incorrect or incomplete
- Have your data deleted
- Limit how your data are used

This list is not exhaustive.

### **Basis for processing information**

All information is provided with the consent of the individual in order for Féileacáin to provide its range of services. In certain circumstances this information may be passed on to a third party, for example, in the provision of the gifts of remembrance or to have a baby's name included on the stillbirth register. Only information necessary for the completion of these services will be shared and we will always get your permission before doing so.

### **How long do we keep data?**

A record is kept of babies' names and their families' details, indefinitely, in order for Féileacáin to provide follow-on support. You can have your details amended or deleted at any time. Other information is held for as long as is necessary for the service you are availing of to be completed.

### **How to contact us?**

Please contact us if you have any concerns, queries or complaints.

Address: Féileacáin, 37 North Street, Skibbereen, Co. Cork

Phone: 028 51301

Email: [admin@feileacain.ie](mailto:admin@feileacain.ie)

For more information about your rights and our responsibilities please see the Data Protection Commission website; [www.dataprotection.ie](http://www.dataprotection.ie)